

Minutes of St Sampson's PCC meeting held 23rd May 2018 at 8pm

Present: Rev'd P Bradley, K Bell, M Smith, A Grace, L Dodd, R Masters, R Saunders, G Otter, B Hammond, D Rowley, J Valpy
Apologies: None

PB welcomed everyone and began with a reflection on the Body of Christ from 1 Corinthians 12:12-26.

1. Minutes of previous meeting

Approval of minutes from 28th Feb 2018 and 9th April 2018, proposed by RS and seconded by KB, all in favour. PB signed a copy of both

2. Matters arising not covered elsewhere

The PCC was asked to confirm whether or not it had formally agreed the mission statement. This question had also been asked at the APCM. PB stated that the PCC had agreed the statement and ensuing actions at the PCC meeting dated 17th May 2017, but not voted on it formally.

3. Chair's report

PB presented information on the purpose of the PCC, as described in CPAS document, as follows:

- It exists to enable the church to play its part in God's mission to his world
- It exists to co-operate with the Minister in sharing leadership
- It exists to ensure legal compliance with Charity Law, Ecclesiastical Law, in particular in the areas of finance, safeguarding, employment and appointments
- It exists to care for the buildings and churchyard so that they may be best suited for the purpose of the church's mission and ministry
- It exists to be a channel of consultation within the wider church through its synodical structures on matters that affect the church locally and nationally

All agreed to move meetings to a punctual 7.30pm start and aim to finish at 9pm. Discussions should stay focused on the topic and one person speaking at a time.

Agenda requests 2 weeks prior to a meeting, agenda and reports circulated 1 week in advance.

Keep prayer in mind and request for people to pray for PCC in the days leading up to a meeting -

Sarah Smith to include it on prayer network. **Action - JV**

4. Finance

Current balances:

Main account: £ 12,975 inc. £7,959 Gift Aid

No2 account: £ 33,929 broken down as follows:

Vicar's discretionary fund:	£ 2,999
Organ fund:	£ 3,820
Roof fund:	£ 5,351
Youth worker:	£ 50
Fabric:	£19,178
Children's Educational charity	£ 5,603

There is an outstanding payment for Parochial fees for January-May to be made.

Gift Aid for collection plate not yet received.

The £50 for the youth worker will be added to the Children's charity fund. Approx £1000 will be moved from Children's charity fund to the current account to cover S Club/Vibe expenses since 2014.

Black Rock have confirmed change of signatories and contact details.

Ecclesiastical's Risk Assessment report will be discussed at next PCC.
Our funds are starting to look healthier and income roughly matches expenditure.

5. Funding for Choir and Youth & Children's

In the light of healthier bank balances, LD proposed that the £25 paid weekly to Tim Eyles, for his role in directing the choir, comes once again from church funds and that the choir no longer self fund.
GO seconded, agreed unanimously. It will take effect in June. The PCC recognised that this, along with all costs, would naturally be reviewed if our financial situation worsens again.
The Choir feel supported and encouraged by the positive comments at the APCM.

KB proposed that all costs for S Club, Vibe and any other costs relating to Youth and Children's work should come from the Children's Educational Charity fund. RS seconded, agreed unanimously.

6. Church Building Regeneration (Quinquennial Report, Advisories Risk Management Report, Risk Assessment Review all previously circulated)

PB, BH, LD, AG and DR to meet to review and discuss Quinquennial Report and recommend a schedule of works.

In response to the electrician's survey, the mains tails have been replaced and issues with organ light and switch have been resolved.

An annual inspection of the fire extinguishers was carried out 13/3/18. BH volunteered to oversee all areas of fire safety. PCC accepted this.

The area around the boiler house steps continues to be a hazard and has been raised on H&S and Insurance Risk survey, and also on Quinquennial. BH proposed railings be installed as per the architect's drawings. Initial budget estimate of £3000 to come out of fabric fund. The project will need planning permission. LD seconded, all in favour.

Church boiler needs a new timer, override switch and frost stat. BH proposed these works be carried out at a cost of £500. LD seconded, all in favour.

Health and Safety review has been carried out. BH happy to be named person for H&S issues for next 12 months. Need to find someone to take this role for the long term. PB thanked Claire Meikle Taylor for her significant help in this area.

An Ecclesiastical risk survey was carried out on 25/4/18 and raises the issue of asbestos. PCC in agreement that BH organises for an expert to come and check for asbestos presence in church. **Action - BH**

BH proposed and KB seconded that porch lights be replaced. All agreed.

CCTV camera belonging to Cricklade Council has been re-sited on a slab on top of the tower.

The listed tree at the front of church continues to be an issue. BH in discussions with a new arborealist.

External stone repairs have already been carried out on loose upright stone on tower, cost £145.
Internal stone repair needed below lectern at a cost of £175. BH proposed, AG seconded that these works be carried out.

The advent cross on tower top needs refurbishing and more appropriate fixings. Not urgent. BH to speak to John Robinson (plumber at The Priory). **Action - BH**

The PCC thanked BH for all that he has accomplished in such a short space of time – a major achievement!

*Items 7-12 (listed below) were not discussed due to limited time
They will be addressed at the next meeting*

- 7. Deanery Synod
- 8. Communications
- 9. Together we are Stronger
- 10. Youth and Children's
- 11. Safeguarding
- 12. Prayer

13. Jenner Hall

RS volunteered to represent the PCC and sit on the Jenner Hall committee following Amlyn reaching the end of his term of office.

14. Events

None discussed

15. Correspondence

A letter of thanks from the Diocese for our Parish Share contribution 2017

16. Date of next meeting

Future meeting dates were agreed:

18th July 2018

19th September 2018

14th November 2018

9th January 2019

27th February 2019

APCM 2019 will be on 1st April